

# Continuing Education - Frequently Asked Questions

# Please review our FAQs to learn more about our CE format and offering.

# When will CE sessions be offered at ThoughtSpot this year?

Various CE sessions and workshops will be offered during the following dates/times. <u>Click here</u> for a full schedule.

- 2pm 6pm on Wednesday, July 24th
- 8am 5:30pm on Thursday, July 25<sup>th</sup>
- 7:30am 2pm on Friday, July 26<sup>th</sup>

# How will CE sessions be offered at ThoughtSpot this year?

CE sessions will be offered in person. On-demand/virtual CE sessions will not be offered. You or someone from your pharmacy must register for ThoughtSpot to attend CE sessions.

#### Where can I see a full schedule of CE sessions?

A full schedule is available here.

## Do I have to sign up in advance to attend live CE sessions?

Regular CE sessions and Shoot the Breeze® sessions are available on a first-come, first served basis. Registration is required for certificate courses and workshops (see below).

#### What are Shoot the Breeze® sessions?

New for 2024! There will be three Shoot the Breeze® sessions scheduled throughout the CE schedule. Shoot the Breeze® is an opportunity for pharmacy owners and staff to converse about everything that cannot be discussed in accredited CE sessions, allowing you the opportunity to network with your peers and find recommended partners to elevate your business. This non-CE activity offers a free-flowing conversation and a unique experience for every attendee. Shoot the Breeze® sessions are available on a first-come, first served basis. Shoot the Breeze® sessions are noted in the full schedule, available here.

# Are you offering any certificate courses or workshops?

Yes! In addition to traditional CE courses, we will be offering the following live workshops. <u>Pre-registration for these certificate programs and workshops is required and space is limited</u>. Click on the program titles for session details.

CPR – Basic Life Support

Wednesday, July 24<sup>th</sup>, 2pm – 5pm OR Friday, July 26<sup>th</sup>, 1pm – 4pm 3 contact hours. No pre-work required. \$75 per person Registration required - **\$50 cancellation fee after July 8**<sup>th</sup>





Opportunities in Diabetes Care Workshop

Thursday, July 25th - 8am – 12pm 3.75 contact hours. No pre-work required. \$299 per person Registration required - **\$99 cancellation fee after July 8**<sup>th</sup>

Introduction to Long-Term Care Workshop

Thursday, July 25th – 1pm – 5:30pm 4.25 contact hours. No pre-work required. \$299 per person Registration required - **\$99 cancellation fee after July 8**<sup>th</sup>

#### How do I register for a workshop?

To register for one of the workshops, follow these steps:

- Log back into the ThoughtSpot <u>registration website</u> using the confirmation code you received via email when you registered
- Click "My Registration" in top right corner
- Click "Certificate Sessions" and complete the required steps

If you haven't registered for ThoughtSpot, <u>click here</u> and complete your registration.

#### How do I cancel my registration for a workshop?

If you're unable to attend a workshop that you previously signed up for, you must email <a href="mailto:ThoughtSpot@travelhq.com">ThoughtSpot@travelhq.com</a> before July 8<sup>th</sup> to request the cancellation. Cancellations received after July 8<sup>th</sup> and on-site no-shows will incur the following cancellation fees\*:

- Opportunities in Diabetes Care \$99 cancellation fee
- Introduction to Long-Term Care Workshop \$99 cancellation fee
- CPR Basic Life Support \$50 cancellation fee

#### How many CE sessions will be offered?

More than twenty five 60-minute live CE sessions will be offered in person at ThoughtSpot along with workshops and Shoot the Breeze® sessions. Several sessions will be repeated. See session schedule for details.

## How will I be charged for workshops?

All costs, including any cancellation fees, will be billed in late September on your monthly billing statement.

#### Who can take live CE sessions?

You must be registered for ThoughtSpot and attend in-person to take live CE sessions. Remote participation in live CE sessions via webinar will not be offered.

# If I take a CE session live in person, can I also review it again on-demand?

No. All CE sessions will be offered in person. We will **not** be offering on-demand or recorded sessions this year.



<sup>\*</sup>Extenuating circumstances will be considered on a case-by-case basis:



Can I take live CEs or workshops without being registered for ThoughtSpot?

No. You must be registered for ThoughtSpot to attend live CEs, certificate courses, or workshops.

How do I claim CE credit for sessions that I take at ThoughtSpot? Instructions for claiming CE credit will be provided on site during each session.

How do I register for ThoughtSpot? Click here for registration instructions.

My question wasn't answered here. Who can I contact? Contact <a href="mailto:ThoughtSpot@travelhq.com">ThoughtSpot@travelhq.com</a>.

